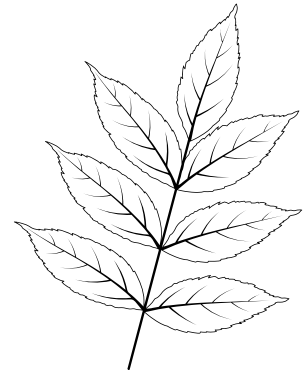


# Welcome to Ash Class



Callow End CE Primary School  
10 Upton Road  
Callow End  
Worcs  
WR2 4TA  
01905 830337



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# Welcome to Callow End

At Callow End, we understand that starting school is a big step—for both children and parents—and we are here to ensure it is a happy and positive experience. Our school is a safe and supportive environment where every child is nurtured, encouraged, and celebrated.

Rooted in our clear Christian vision of "building a foundation for love and learning," we focus on helping children develop not just academically, but socially, emotionally, and spiritually. We aim to instil kindness, curiosity, confidence, and a love of learning that will stay with them as they grow. Our Early Years setting offers a rich, stimulating, and creative curriculum where children are given opportunities to explore, play, discover, and develop their independence. We have the highest possible expectations for all our pupils, and we work hard to ensure each child is supported and challenged appropriately.

We believe in strong partnerships with parents and carers and value your role in your child's learning journey. Together, we can build strong foundations for a bright and joyful future.



# Meet the teachers



Mrs Debbie Lindsey

EYFS Lead

Reception class teacher



Mrs Debbie Evans

Reception class teaching assistant



Miss Samantha Curtis

Headteacher

Callow End CE Primary DSL

# Daily routines

We believe that consistent daily routines help children feel secure, confident, and ready to learn. A predictable structure allows children to understand what to expect throughout their day, which supports emotional well-being and encourages independence.

Our daily routines include a balance of free play, adult-led activities, outdoor learning, snack times, and quiet moments for rest or reflection. While our days follow a familiar pattern, we remain flexible to respond to the individual needs and interests of the children.

Familiarity in routines helps children develop a sense of belonging and stability. Over time, they begin to anticipate what comes next—whether it’s tidy-up time, group story sessions, or getting ready for lunch. This sense of predictability reduces anxiety and helps children feel more in control of their environment.

We also use routines as opportunities to build social skills, independence, and confidence. For example, children are encouraged to help with small tasks, such as putting on their coats, washing their hands, or helping set up snack time.

## Ash class weekly timetable

Ash	Monday	Tuesday	Wednesday	Thursday	Friday	
8:50 – 8:55	Register	Register	Register	Register	Register	
8:55 – 9:05	Morning mission	Morning mission	Morning mission	Morning mission	Morning mission	
9:05 – 9:25	Maths input- WRM	Collective Worship- singing	Maths input- WRM	Maths input- WRM	Collective Worship- Gold book	
9:25 – 9:35	Continuous Provision	PE- Miss Christopher	Continuous Provision	Continuous Provision	Maths input- WRM	
9:35 – 10:20					Continuous Provision	
10:20 – 10:30	Snack/story/CLL	Snack/story/CLL	Snack/story/CLL	Snack/story/CLL	Snack/story/CLL	
10:30 – 10:45	Break	Break	Break	Break	Break	
10:45 – 11:10	Phonics	Phonics	Phonics	Phonics	Phonics	
11:10 – 11:45	Continuous Provision	Continuous Provision	Continuous Provision	Continuous Provision	Continuous Provision	
11:45-12:00	Reading	Reading	Reading	Reading	Reading	
12:00 – 1:00	Lunch	Lunch	Lunch	Lunch	Lunch	
1:00 – 1:15	Handwriting	Handwriting	Woodland School	Handwriting	Golden time	
1:15 – 2:00	Continuous Provision-RE	Continuous Provision-UW		Break	Continuous Provision- EAD	Break
2:00 – 2:15	Break	Break				
2:15 – 2:45	Continuous Provision	Continuous Provision		Golden Time		
2:45 – 3:00	Maths- NCETM	Maths- NCETM	Maths- NCETM	Maths- NCETM	Maths- NCETM	
3 – 3:20	Storytime	Storytime	Storytime	Storytime	Storytime	

# Communication

At Callow End Primary, we value strong, open communication with families. Working together ensures the best outcomes for your child, and we aim to keep you fully informed and involved in their early learning journey.

We primarily use Class Dojo to share updates, including messages, reminders, upcoming events, and photos of your child enjoying their time with us. This platform helps create a strong home–school connection and gives you a window into your child’s day. You will be given information and login details for this when you start with us. You can also download the app to your phone.

In addition to Class Dojo, we may also contact you via text message or email for important information or urgent updates.

Our school website is updated regularly with key information, term dates, news, and resources, so we encourage you to check it often.

We’re always happy to speak with you in person as well—whether it’s a quick chat at the end of the school day or a more in-depth conversation by appointment. Your thoughts, questions, and feedback are always welcome.



## ClassDojo

# Illness, Medication and Accidents

## Illness

If your child is unwell and unable to attend school, please phone the school office on 01905 830337 before 8.55am and let us know why they are off. If they have sickness and/or diarrhoea they must stay off school for 48 hours after the last bout. If you are unsure whether your child can attend school please ask in the school office for advice.

## Medication

We can give medicine at school for long term complaints such as asthma, or if your child has prescribed medicine following an illness. Ideally, medicine should be given at home if possible. The medicine must be in the original prescription bottle, labelled with child's name and dosage. We will also ask you to complete a medicine form from the school office.

Please do not send medication in with your child—it must be handed directly to a member of the office staff.

## Accidents

Minor bumps and bruises are a normal part of children's learning and play, especially as they get used to new surroundings and equipment at school. While we take every precaution to ensure a safe environment, accidents can happen.

If your child has an accident, our qualified Paediatric First Aid trained staff will comfort them and provide first aid as needed. All incidents are recorded in school and we will inform you of them at the end of the day.

We always contact you about any head injuries and provide advice to help you care for your child at home.

# Food and Drink

## School Dinners

All children in Reception, Year 1 and 2 are entitled to a free school meal.

Our meals will be provided by our catering company, Black Pepper.

School dinners can be ordered online via their website

[www.blackpepperlunches.com](http://www.blackpepperlunches.com)

Children can also bring in a packed lunch. Please ensure this is in a suitable, named container. It is important that your child has a healthy, balanced meal at lunchtime so we ask that sweets, chocolate bars and fizzy drinks are not brought in packed lunch boxes. Some ideas for healthy packed lunches can be found on [www.nhs.uk/Change4Life](http://www.nhs.uk/Change4Life)

## Milk and Snack

Every child in Early Years is offered a variety of healthy snacks at snack time. This could be fruit or raw vegetables such as carrots, tomatoes or peppers.

Up until the age of 5, children are also provided with a carton of milk at snack time. Once your child turns 5, if they would like to continue to have milk at snack time then you can register with our provider [www.coolmilk.com](http://www.coolmilk.com) and pay for it. You may still be entitled to it free of charge if you are on certain income benefits.

## Birthdays

We love celebrating birthdays with your child and do all we can to make sure they have a special day. In line with the nutritional guidance, we kindly ask that no cakes or sweets are brought in. If you wish, your child may bring in alternative non-edible treats, such as bubbles, stickers, or other small gifts, to share with friends.



# Uniform

## School Uniform

Your child will need:

- A royal blue sweatshirt or cardigan with the Callow End logo
- A royal blue polo shirt with the Callow End logo
- Plain grey trousers, skirt or pinafore dress
- Plain grey or black socks/tights
- A blue and white check gingham dress or grey shorts for the Summer months
- Sensible black shoes (with velcro fastenings)
- Hair decorations should be minimal

## PE

The children in Ash class will have PE on a TUESDAY. Children may come to school that day in their PE kit.

They will need:

- A royal blue Callow End PE t-shirt
- Plain blue or black joggers or shorts for the summer months
- A royal blue sweatshirt or cardigan with the Callow End logo
- Sensible sports footwear that can be fastened independently

Please name all items of clothing so that mislaid items can be returned easily! And please check regularly that names haven't come out of clothing. All uniform including book bags with the school logo on are available from  
Monkhouse Schoolwear [www.monkhouse.com](http://www.monkhouse.com) or  
Kitz for Kids in Malvern link

The children in Reception have access to our outside play area in all weathers, and join the rest of the school at playtimes, so it is important that they are dressed for the weather. This includes coats, hats and gloves in the winter; and a sun hat and sun lotion in the summer.

Remember they may get a little messy too!

# Woodland School

Woodland School takes place weekly on a WEDNESDAY and children are required to come to school wearing their Woodland School kit.

This consists of:

- Long sleeve top (important for keeping them safe and protected)
- Jogging bottoms or leggings
- Wellies (a named pair to be kept in school)
- Waterproof coat
- Warm jumper, hat and gloves (winter)
- Sun hat and sun cream (summer)



# Wraparound Care

## Early Birds

We offer Early Birds wraparound care for all school and pre-school aged children over the age of 3. This runs from the school hall, with drop-off available from 7:45am. Early Birds club provides a nutritional breakfast and a safe and welcoming start to the day, with activities and supervision from our breakfast club provider, Empower Active. Please see below for details on how to book your child into breakfast club.

## After School Club

Our After School Club, also run by Empower Active is open to both school and preschool-aged children over the age of 3. The club runs from 3:00pm to 6:00pm, with flexible booking options for different time durations to suit your needs. (Please be aware that times may vary depending on the uptake of children booking) Children take part in a variety of activities, including sports, team games, baking, and creative play.

All bookings and payments for breakfast and after school care can be made directly with Empower Active.

To find out more, please visit [www.empoweractive.co.uk](http://www.empoweractive.co.uk) and register.



# How to support your child at home

Starting school can be both exciting and overwhelming for a young child, but with the right support from parents, the transition can be smoother and more positive. Parents can help by gradually preparing their child for the new routine and building their independence.. It's helpful to talk positively about school, listen to the child's worries, and practice skills they'll need each day. Reading books about starting school can also reduce anxiety and make the experience feel safe and familiar. Encouraging independence with small tasks not only boosts a child's confidence but also prepares them for the daily routines they'll face in the classroom.

Here are a few ways you can help:

- Encourage them to dress and undress themselves, including zipping up their coat and putting on socks and shoes.
- Use the toilet and wash their hands independently
- Tidy up after themselves
- Recognise their own written name
- Open and close lunch boxes or snack packets on their own.
- Follow simple instructions with 1–2 steps (e.g., "Put your bag away and sit down").
- Pack and unpack their own backpack with minimal help.
- Use polite words like please, thank you, and excuse me.

Practicing these tasks at home in a fun and encouraging way will help your child start school feeling more confident, capable, and ready to learn.

