

Welcome to



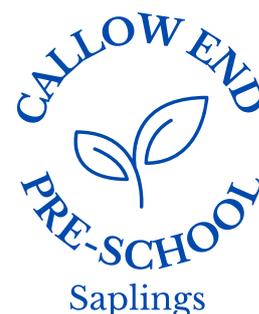
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Welcome to Callow End

At Callow End, we understand that starting school is a big step—for both children and parents—and we are here to ensure it is a happy and positive experience. Our school is a safe and supportive environment where every child is nurtured, encouraged, and celebrated.

Rooted in our clear Christian vision of "building a foundation for love and learning," we focus on helping children develop not just academically, but socially, emotionally, and spiritually.

We aim to instil kindness, curiosity, confidence, and a love of learning that will stay with them as they grow.

Our Early Years setting offers a rich, stimulating, and creative curriculum where children are given opportunities to explore, play, discover, and develop their independence. We have the highest possible expectations for all our pupils, and we work hard to ensure each child is supported and challenged appropriately.

We believe in strong partnerships with parents and carers and value your role in your child's learning journey. Together, we can build strong foundations for a bright and joyful future.

Our pre-school ethos

At Callow End Primary School, we are passionate about giving children the very best start to their learning journey through a rich and engaging play-based curriculum.

We believe that children learn most effectively through play and first-hand experiences. Our early years setting provides a safe, nurturing environment where children are encouraged to explore, investigate, and express themselves freely. Whether it's building, painting, storytelling, digging in the mud kitchen, or investigating nature, every activity is carefully planned to promote learning across all areas of development.

Our experienced and caring staff support each child as an individual, helping them to build confidence, independence, and a strong sense of self. We create opportunities for children to develop language, social skills, and problem-solving abilities in a fun, creative, and purposeful way.

By offering a wide variety of hands-on, meaningful experiences, we lay the foundations for a love of learning that will grow with your child throughout their time at school and beyond.



Settling in

We recognise that starting preschool is a big transition—for children and for their adults. At Callow End Preschool, we are committed to making this experience as smooth and positive as possible.

Each child is unique, and we work flexibly with families to support individual needs during the settling-in process. We offer settling sessions before the children start, allowing them to explore our setting gradually and build confidence at their own pace. The amount of sessions we offer depends on how confident your child feels. Some children settle quickly well others need more time to adjust to a new or unfamiliar environment.

It is completely normal for some children to cry during this period of adjustment. While this can be upsetting, many children settle quickly once their parent or carer has left. Our experienced staff are here to offer comfort and reassurance, and to help your child feel safe and secure.

To keep you informed, we will send you a message during your child's settling sessions to let you know how they are getting on. Communication and trust are key, and we're here to support both you and your child every step of the way.

Daily routines

We believe that consistent daily routines help children feel secure, confident, and ready to learn. A predictable structure allows children to understand what to expect throughout their day, which supports emotional well-being and encourages independence.

Our daily routines include a balance of free play, adult-led activities, outdoor learning, snack times, and quiet moments for rest or reflection. While our days follow a familiar pattern, we remain flexible to respond to the individual needs and interests of the children.

Familiarity in routines helps children develop a sense of belonging and stability. Over time, they begin to anticipate what comes next—whether it's tidy-up time, group story sessions, or getting ready for lunch. This sense of predictability reduces anxiety and helps children feel more in control of their environment.

We also use routines as opportunities to build social skills, independence, and confidence. For example, children are encouraged to help with small tasks, such as putting on their coats, washing their hands, or helping set up snack time.

Saplings Class timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 9:10	Register and welcome				
9:10 – 9:45	Continuous Provision	Continuous Provision	Continuous Provision	Continuous Provision	Maths input
9:45 – 10:00	Maths input	Maths input	Maths input	Maths input	PE- 9.30am-10.15am
10:00 – 10:15	Snack/story/CLL	Snack/story/CLL	Snack/story/CLL	Snack/story/CLL	Snack/story/CLL
10:15 – 10:30	Break	Break	Break	Break	Break
10:30 – 10:45	Phonics	Phonics	Phonics	Phonics	Phonics
10:45 – 11:20	Continuous Provision				
11:20 – 11:30	Story/Topic	Story/Topic	Story/Topic	Story/Topic	Story/Topic
11:30 – 12:30	Lunch	Lunch	Lunch	Lunch	Lunch
12:30 – 12:45	Register- CLL				
12:45 – 2:00	PE- 1.30pm-2.15pm	Continuous Provision		Continuous Provision	Continuous Provision
2:00 – 2:15		Break	Woodland School	Break	Break
2:15 – 2:45	Continuous Provision	Continuous Provision		Continuous Provision	Continuous Provision
2:45 – 3:00	Rhyme time/Storytime				

Communication

At Callow End Preschool, we value strong, open communication with families. Working together ensures the best outcomes for your child, and we aim to keep you fully informed and involved in their early learning journey.

We primarily use Class Dojo to share updates, including messages, reminders, upcoming events, and photos of your child enjoying their time with us. This platform helps create a strong home–preschool connection and gives you a window into your child’s day. You will be given information and login details for this when you start with us. You can also download the app to your phone.

In addition to Class Dojo, we may also contact you via text message or email for important information or urgent updates.

Our school website is updated regularly with key information, term dates, news, and resources, so we encourage you to check it often.

We’re always happy to speak with you in person as well—whether it’s a quick chat at drop-off or a more in-depth conversation by appointment. Your thoughts, questions, and feedback are always welcome.



ClassDojo

Illness, medications and accidents

Illness

Most children will experience periods of illness that affect their attendance at pre-school. Our staff team will always ensure your child is made as comfortable as possible and that any medical needs—such as allergies, asthma, or other conditions—are handled with care and sensitivity.

To help us protect the health and well-being of all children, we ask parents to follow these simple steps:

- Keep your child at home if they are unwell to allow for a full recovery and prevent the spread of infection.
- Children must be symptom-free for at least 48 hours after any diarrhoea or vomiting before returning to preschool.
- Keep us updated with current contact details, including emergency contacts.
- Inform us as early as possible about any illness or absence.
- If your child becomes unwell during the day, we will contact you to arrange collection.

Your cooperation helps us keep preschool a safe and healthy place for everyone.



Illness, medications and accidents

Medication

If your child requires medication—whether for a short-term illness or an ongoing condition—we follow simple procedures to ensure it is administered safely and appropriately:

- Whenever possible, medication should be given outside of pre-school hours (e.g. before pre-school, after pick-up, and at bedtime).
- If your child is prescribed medication four times a day, we are happy to administer one dose during the pre-school day.
- Parents/carers must bring the medication directly to the school office, where you will be asked to complete and sign a medication consent form.
- Please do not send medication in with your child—it must be handed directly to a member of the office staff.

These steps help us manage medication safely and ensure your child's well-being while in our care.

Accidents

Minor bumps and bruises are a normal part of children's learning and play, especially as they get used to new surroundings and equipment at pre-school. While we take every precaution to ensure a safe environment, accidents can happen.

If your child has an accident, our qualified Paediatric First Aid trained staff will comfort them and provide first aid as needed. All incidents are recorded in school and we will inform you of them at the end of the day.

We always contact you about any head injuries and provide advice to help you care for your child at home.



Food and Drink

At Callow End Preschool, we promote healthy eating and follow government nutritional guidance to support children's well-being.

- Each morning, children are provided with milk and a healthy snack.
- At lunchtime, you may choose to send your child with a packed lunch or order a school meal through our provider, Black Pepper Lunches. More information will be provided when you join us.
- Please inform us of any allergies or intolerances so we can make the necessary arrangements to keep your child safe.

Birthdays

We love celebrating birthdays with your child and will sing "Happy Birthday" during the session. In line with the nutritional guidance, we kindly ask that no cakes or sweets are brought in. If you wish, your child may bring in alternative non-edible treats, such as bubbles, stickers, or other small gifts, to share with friends.



Clothes

We want children to feel comfortable and confident as they play, explore, and learn. We encourage clothes that are suitable for climbing, running, jumping, and getting messy. For safety, children must wear trainers or secure, closed-toe shoes.

We also advise choosing Velcro-fastened shoes to help children develop independence when changing or getting ready for outdoor play.

We recommend purchasing our pre-school uniform, which includes a polo shirt, sweatshirt or/and cardigan with embroidered logo, available from Kits for Kidz in Malvern. This helps protect your child's own clothes during messy activities. These can be ordered on their website or purchased in store in Malvern Link.

All items—including clothes, shoes, and bags—must be clearly named to help us return belongings quickly and avoid mix-ups.

Woodland School takes place weekly (usually a Wednesday afternoon) and children are required to come to pre-school in their Woodland School kit.

- Wellies (a named pair to be kept in school)
- Waterproof coat
- Warm jumper, hat and gloves (winter)
- Sun hat and sun cream (summer)
- Long sleeve top and jogging bottoms/leggings



Wrap around care

Early Birds

We offer Early Birds wraparound care for all school and pre-school aged children over the age of 3. This runs from the school hall, with drop-off available from 7:45am. Early Birds club provides a nutritional breakfast and a safe and welcoming start to the day, with activities and supervision from our breakfast club provider, Empower Active. Please see below for details on how to book your child into breakfast club.

After School Club

Our After School Club, also run by Empower Active is open to both school and pre-school aged children over the age of 3. The club runs from 3:00pm to 6:00pm, with flexible booking options for different time durations to suit your needs. (Please be aware that times may vary depending on the uptake of children booking) Children take part in a variety of activities, including sports, team games, baking, and creative play.

All bookings and payments for breakfast and after school care can be made directly with Empower Active.

To find out more, please visit www.empoweractive.co.uk and register.



empower
active



How to support your child at home

Starting pre-school is a big step, and your support makes all the difference. Here are some simple ways to help your child settle in:

- Be positive and enthusiastic about pre-school—your child will take their lead from you.
- Say goodbye confidently and avoid returning after saying goodbye, as this can be unsettling.
- Arrive and collect your child on time to help them feel secure.
- Dress your child in easy-to-manage clothes to support toileting independence, and avoid sending them in anything too precious.
- Label all clothing and belongings to avoid mix-ups.
- Encourage independence at home—like hanging up coats or finding shoes.
- Attend regularly to help build routine, friendships, and confidence. If your child is finding it difficult, speak to the staff—we'll work flexibly to support you.



We look forward to welcoming you to Callow End pre-school.

